

**LIBRARY ADVISORY COMMISSION
CITY OF MILPITAS
Monday, November 21, 2005**

APPROVED MINUTES

Minutes: Meeting of the Library Advisory Commission (LAC)

Date of Meeting: November 21, 2005

Place of Meeting: Milpitas City Hall, 455 E. Calaveras Blvd.,
Committee Conference Room

Call to Order: Chairperson Hay called the meeting to order at 7:02 p.m.

I. Roll Call Commissioners Present: Estandarte, Hay, Montano, and Wang

Alternates Present: Phan

Commissioners Absent: Aoalin, Chou, Estioko, Stephens

City Council Liaison Present: Councilmember Giordano

City Staff Present: Recreation Program Coordinator Aaron Bueno
Recreation Supervisor Jennifer Tagalog

County Staff Present: Community Librarian Linda Arbaugh

County Staff Absent: County Librarian Melinda Cervantes

II. Seating of Alternates

Alternate Phan was seated for Commissioner Aoalin.

III. Flag Salute

Chairperson Hay led the Commission in the Pledge of Allegiance

IV. Approval of Minutes

MOTION to approve with the following changes to minutes of September 19, 2005:

- 1) Page 2, Section V: add “not” before the word “received” and delete “and by mail.”
- 2) Page 3, Section I, Item #1: fifth paragraph, change the word “Commission” to “Chairperson.”
- 3) Page 3, Section I, Item #1: sixth paragraph, change “September 22” to “September 27.”
- 4) Page 4, Section VIII, Item #2, first paragraph, remove the word “the” prior to “assist” and add “the” before “subcommittee.”
- 5) Page 4, Section X, Item #4: first paragraph, change “2006” to “2005.”

MOTION to approve the Minutes of September 19, 2005 as amended.

M/S: Montano/ Hay

Ayes: All

V. Announcements and Correspondence:

Chairperson Hay reported the Library Subcommittee would be meeting on November 22, 2005, at 5:30 p.m. in the Milpitas City Hall Committee Room. She also wished everyone a Happy Thanksgiving and Holiday Season. Chairperson Hay wished Commissioner Ha a Happy Birthday.

VI. Citizens Forum:

Alvin White, 172 Solan Drive #4, expressed his support for the installation of WiFi at the Milpitas Community Library. He also expressed his desire for WiFi installation at the Milpitas Sports Center.

Harriett McGuire, 1620 Crater Lake, Arts Commissioner, invited Commissioners to attend the Tea in the Trees event on December 10, 2005, at the City Hall Rotunda. She informed the Commission that D & L Catering would be catering the event and there would be a variety of entertainment. Tickets were still available and could be purchased from either Linda Rabe or Harriet. She indicated that all proceeds from the event would benefit Milpitas children needing assistance to participate in art programs.

VII. Adoption of Agenda

Chairperson Hay requested that section VIII., item #2, "Donor Subcommittee Update," be tabled until the January 9, 2006, Library Advisory Commission meeting since neither Commissioner Estioko nor Commissioner Chou was in attendance at the meeting.

MOTION to approve Agenda of November 21, 2005, as amended.

M/S: Wang/Estandarte

Ayes: All

VIII. Unfinished Business:

1. Library Building Project Update

City Staff was not present at the meeting, so the item was not discussed.

Chairperson Hay announced the Library Subcommittee meeting will be held on Tuesday, November 22, 2005, at 5:30 p.m. in the Milpitas City Hall Committee Room should any Commissioners be interested in an update on the Library Building Project.

2. Donor Recognition Subcommittee Update

At the request of the Commission, this item was tabled to the January 9, 2006 Library Advisory Commission meeting.

IX. New Business

None

X. Other Business

3. Friends of the Milpitas Library

Community Librarian Linda Arbaugh reported that the recent Friend's book sale earned \$6,600. The group has decided to have three major sales a year versus the one-day sales since large sales are more successful.

She reported the next Friends of the Milpitas Library meeting would be held on January 11, 2006, at Giorgio's Restaurant for anyone interested in attending. The Election of Officers will occur at this meeting.

4. County Librarian Report

None

5. Community Librarian Report

Community Librarian Linda Arbaugh reported on the following items:

The Milpitas Community Library is now officially the busiest library in the County Library system, with 2,500 more items circulated last month than Cupertino.

The Library hosted a poetry slam on October 26. The program included national poetry slam winner Mike McGee. Fifty enthusiastic young poets attended the event.

A Harry Potter sleep-over will be hosted on Friday night, December 2. The event will include a Harry Potter trivia contest, pizza and viewing of three Harry Potter movies.

Two new Childrens' Librarians, full-time employee Diana Lara and half-time employee Diane Salah, along with Library Clerks Karen Smith and Tim Miller joined the library staff.

Community Librarian Linda Arbaugh indicated that city staff had re-striped the lines at the drop-off area in an attempt to direct people how to park safely. However, she indicated that unfortunately without someone constantly policing the area, it is difficult to enforce how people park when visitors are coming from both directions in the parking lot.

The Milpitas Community Library will be closed for Thanksgiving on November 24 and 25, and closed for Christmas on Dec 25 and 26. The library will also close at 5:00 p.m. on both Christmas Eve and New Year's Eve. The library will be closed on Monday, January 16, 2006 for Martin Luther King day.

6. City Council Report

Council member Giordano reported on the following items:
From the October 4, 2005 meeting, the Council held the first ever invocation at the beginning of the meeting. The Council rejected the consideration of temporary closing of City streets to accommodate the Farmer's Market Operation. Council also approved the Community Advisory Commission appointments.

From the October 18, 2005 meeting, Council reviewed and considered providing staff with direction on funding for landscaping and maintenance of the interstate 237/880 interchange. Council also approved Mayor Esteves' recommendations for the Public Arts Committee.

From the November 1, 2005 meeting, Council approved the Heritage Tree Program, accepted the City's financial status report ending 9/30/05 and reviewed the adoption of "no smoking" in parks..

From the November 15, 2005 meeting, awards for the 2005 Neighborhood Beautification were presented. Council approved the proposal by Senior Housing Solutions to provide low-income housing to seniors and approved a portion of Weller/Winsor Lane vacated for the construction of the library.

7. City Staff Report

Jennifer Tagalog, Recreation Services Supervisor, reported on the following items:

The Annual Tree Lighting and Community Sing-A-Long will be held on Thursday, December 1, 2005, at 7:00 p.m. at City Hall. Rainbow Singers Concert will be held on Friday, December 9, 2005, at 7:30 p.m. at the Community Center.

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Rainbow Theatre will present “A Christmas Carol” December 15-18, 2005. Tickets are available for purchase at the Community Center for anyone interested.

Milk and Cookies with Santa will be held on Saturday, December 10, 2005, at 10:00 a.m. and 1:00 p.m. Tickets for this event are sold out with 320 in attendance.

The Community Center will be closed December 19 – January 2, 2006.

The Milpitas Senior Center will have reduced hours from 9:00 a.m. – 2:00 p.m. on 12/19-12/22 and 12/27-12/30.

The Sports Center will remain open during normal business hours during the Holidays.

IX. Future Agenda Items

Library Building Project Update

Donor Recognition Subcommittee Update

X. Adjournment

There being no further business, Chairperson Hay adjourned the meeting at 7:44 p.m. to the next regularly scheduled meeting on January 9, 2005, at 7:00 p.m.